

East-West University

CLERY ACT CAMPUS SECURITY POLICIES

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Clery Act

Campus Security Policies

The Campus Security Act

The Campus Security Act requires colleges and universities to:

- x Publish an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements
- x Disclose crime statistics for the campus, public areas immediately adjacent to the campus. The statistics must be gathered from security, local law enforcement, and other University officials who have jurisdiction over the campus, public areas immediately adjacent to the campus, and off-campus areas where students and employees are present
- x Enact policies and procedures to handle reports of missing students.

The EastWest University Office of Security Department is responsible for preparing and distributing this report. The information is compiled with the help of the Student Housing Office and the Chicago Police Department.

We encourage members of the EastWest University community to use the annual Campus Security Report as a guide for safe practices on and off campus. Each member of the EastWest University community receives an email describing the availability of ASR and AFSR reports and provides its web address which is www.eastwest.edu. Paper copy is available upon request.

Reporting Crimes and Other Emergencies

All students, employees, and guests should promptly report criminal incidents, accidents, and other emergencies to the local police department by dialing 911. Individuals may also report incidents to the University official at the Security Department.

- x Security Department Phone: 1 (312) 939-3333

Timely Warning Notices

To help prevent crimes or serious incidents, the Security Department Office, in conjunction with other departments on campus, issues Campus Safety Alerts in a timely manner to notify community members about certain crimes in and around our community. Prompt postings on the EastWest University website and/or flyers posted on the bulletin boards are used to issue immediate warnings.

Daily Crime Log

The Security Department maintains a Daily Crime Log that records all crimes and other serious incidents

- x College Photo Identification Card Each EastWest University faculty, staff and student is issued an EastWest University photo identification card. This card is to access East West University buildings and services.
- x Students, staff and faculty are encouraged to immediately report all crimes to the Security Department. Prompt and accurate reporting is essential for the apprehension of perpetrators and the protection of the community members and resources. The Security Desk can be contacted by dialing ext. 3100 from any house phone or by dialing 1(312)9393.
- x

In the case of an Emergency Evacuation:

- x Cease all activity and immediately proceed to the nearest exit.
- x Check the surface of the door and/or doorknob for heat and the bottom of the door for signs of smoke before opening it and exiting a room. Slowly open the door, keeping the door between you and the corridor. Make a visual observation of the corridor for smoke and proceed to the nearest exit.
- x Ensure all doors are closed behind you.
- x Follow the direction of the Fire Safety Marshal and leave the building via the safest and nearest available stairway exit.
- x If you are an individual requiring assistance, notify security via the EMERGENCY CALL BOX (829 S. V building) located in the West Stairway landings or call 911 and advise the city or first responders of your location. If safe to do so, proceed to the area of Rescue assistance on the floor and wait for emergency responders.
- x Do not use elevators.
- x Evacuate at least 300 feet away from the building and await direction from first responders.

In the case of Blocked Stairway or Exit:

- x Using office telephone or personal phone, notify Security Desk that all exits and/or stairwells are blocked and advise them of your location.
- x Security Desk phone: 1(312) 909333
- x Go to the nearest room and close the door.
- x Place cloth under the door to prevent smoke from entering the room.
- x Hang a cloth or other object out of the window to signal that the room is occupied.
- x Stay close to the floor as possible when smoke enters a room.
- x

Policies and Procedures

The Student Handbook contains

Fire Awareness in Student Housing

Reporting on Fires

All fires must be immediately reported to Security Desk located in the lobby and Student Housing office. The office of Security Department in collaboration with Student Housing office is responsible for publishing the statistics in their annual fire safety report.

FIRE SAFETY EDUCATION AND TRAINING

Fire drills are conducted twice a year. At the conclusion of fire drill, presentation is made to discuss the common sense methods of preventing fire. A poster campaign is also used throughout the year to create the awareness.

STUDENT HOUSING FIRE SAFETY SYSTEMS

The Student Housing building has the following fire safety systems:

- ‡ Complete automatic sprinklers system
- ‡ Complete building fire alarm system
- ‡ Heat detectors in each sleeping room
- ‡ 110 Volt smoke detectors in each sleeping room
- ‡ Smoke alarms in each egress corridor and hallway
- ‡ Residents with disabilities accommodated according to needs
- ‡ Egress corridors and stairwells are fire rated
- ‡ Fire alarm system monitored by the alarm monitoring company
- ‡ AV alarms in all common areas

‡ Fondling the

CRIMINAL OFFENCE	On Campus			Student Housing			Public Property		
	2021	2022	2023	2021	2022	2023	2021	2022	2023
Murder/Non-Negligent Manslaughter									
Rape									
Fondling									
Incest									
Statutory Rape									
Robbery									
Aggravated Assault									
Burglary									
Motor Vehicle Theft									
Arson									

ARRESTS	2021	2022	2023	2021	2022	2023	2021	2022	2023
Illegal Weapons Possession									
Drug Abuse Violation									
Liquor Law Violation									



statutory rape, and the threat of sexual assault. According to the Department of Justice and the FBI, rape is defined as "The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim." This definition includes any gender of the victim or perpetrator and includes instances in which

Sexual Exploitation is taking sexual advantage of another person without effective consent. This includes, but is not limited to, causing the incapacitation of another person for a sexual purpose, causing the prostitution of another person; electronically recording, photographing, or transmitting intimate or sexual utterances, sounds, or images of another person, or allowing third parties to observe sexual acts.

Stalking is defined as harassing or threatening another person to the point where that individual fears for his/her safety or the safety of his/her family. Stalking can occur in various forms including, but not limited to, in-person, through third parties, and electronically (phone, internet, social media, texting, etc.).

Retaliation

Title IX prohibits retaliation. It is a violation of Title IX and University policy for any person or group to retaliate against, interfere with, coerce or take any other adverse action against a person or group (student, faculty member, staff member, visitor,) that: 1) reports sexual misconduct; 2) seeks advice concerning sexual misconduct; 3) assists or supports another individual or group that reports sexual misconduct; or 4) participates as a witness or in the investigation of a



‡ whether

‡ SecurityStaff

‡ ResidentAdvisors(RA's)

A responsible employeemust report to the Title IXcoordinator allrelevantdetailsaboutthe alleged sexual misconduct shared

change of living or working arrangements or course schedules [including for the alleged perpetrator pending the outcome of an investigation] or adjustments for assignments or tests;

‡ inform

(312) 443-9603 <http://www.rapavictimadvocates.org/>

- ‡ Porchlight Counseling (847) 328-6531
Porchlight provides unlimited free counseling to college students at offices throughout the Chicago land area.
- ‡ YWCA Metropolitan Chicago Rape Crisis Hotline (Chicago RAINN Affiliate) (888) 293-2080 in Chicago Metro Area
(630) 971-3927 DuPage County
(708) 748-5672 Southern Suburbs
- x Not Alone: Together Against Sexual Assault <https://www.notalone.gov/>

Hospital Emergency

contact; display or circulation of written materials or practices that are derogatory to males, females, persons with disabilities, or to racial, ethnic, religious, or any other protected group; and verbal abuse or insults directed at or made in the presence of members

Policy Guidelines

This policy refers to but is not limited to harassment in the following areas: gender, age, race, color, ethnicity, disability, national origin/citizenship status, religion, sexual orientation, veteran status, pregnancy/other legally protected category. In regard to all terms and conditions of employment, admissions, financial aid, athletics, housing, education programs, activities, and any other programs and policies sponsored by the University. Discrimination and harassment also may include general abusive toward others.

Any material that is sexual, violent, or offensive in nature that is sent or received electronically is included in this policy.

Personal relationships of a romantic or sexual nature between faculty and students are prohibited. Consensual romantic relationships between a supervisor and a subordinate may result in violation of the sexual harassment policy and are strongly discouraged.

Faculty and staff are required to make their supervisors aware of any complaints of alleged harassment from students or employees. If the complaint involves one's supervisor, please contact the Office of Human Resources.

University administrators who receive any complaints of alleged harassment are required to keep the identities of all parties involved confidential, except to the extent that disclosure is necessary for implementation of a resolution.

The Office of Counseling and Student Affairs shall make a record of all reports of alleged harassment from students and the Office of Human Resources shall make a record of all reports of alleged harassment from or against employees.

Retaliation against any parties involved in a harassment complaint or anyone who interferes with the investigation of an alleged harassment incident will be subject to disciplinary action up to and including dismissal for students, or termination for employees.

Disciplinary action against the harasser or anyone who retaliates or interferes with an investigation of harassment may include corrective action up to and including dismissal for students or termination for employees.